ALPINE
CHRISTIAN SCHOOL

Dear Parents/Guardians,

Thank you for considering Alpine Christian School. We are excited to learn of your interest in partnering with us in the education of your child. The mission of the school is to serve families by providing a Christ-centered, biblically-based education marked by academic excellence and spiritual vitality.

Alpine Christian School exists to assist you in starting your child's learning process on the foundation of truth found in the Bible. We believe the Bible is God's divinely ordained Word, inherent and infallible. It is because of this belief that biblical principles are integrated into every subject taught at our school. Our faculty and staff are not only committed to academic excellence but also to teaching our students how to apply God's truth to every aspect of life.

To proceed with the admissions process, please complete the Application for Admission and return it to the school office with the application fees for each child, along with the additional required documentation. No application will be considered without the accompanying application fees.

If you have any questions, please contact the school office at (318) 640-3804, 8:00 am – 2:30 pm, Monday – Friday. We look forward to partnering with you to educate your child in God's truth.

Sincerely,

John Willie
Principal

7215 Shreveport Highway
Pineville, LA 71360
(318) 640-3804
www.alpinechristianschool.org

ADMISSIONS POLICIES

Alpine Christian School, a ministry of Alpine First Baptist Church, admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

No applicants are accepted for admission without administrative approval. As a private school, the administration has the right to refuse admission to any student. Applicants are accepted, in part, on the basis of the applicant's prior school performance, behavior, and aptitude. Additionally, applicants seeking admission must:

- Be eligible for re-enrollment in the school last attended;
- Have not been expelled from the school last attended;
- Be free of severe physical, mental, or learning disabilities;
- Not under discipline from a law enforcement agency; and
- Not be transferring directly from any type of rehabilitation programs (drugs, alcohol, behavioral, mental, etc.)

To enroll in Pre-K3, the applicant must be 3 years old by September 30th. To enroll in the PreK-4, the applicant must be 4 years old by September 30th. To enroll in Kindergarten, the applicant must be 5 years old by September 30th.

All students entering Pre-K3 and Pre-K4 must be fully potty trained. All new students entering 1st – 8th grade must be tested to determine appropriate grade placement.

If accepted for enrollment, the Enrollment & Tuition Agreement and other required forms must be completed and returned to the school office, along with the registration fee, within 10 days to secure your child's placement. Additionally, all new students intending to enter 1st – 8th grade must be tested to determine proper grade placement. The testing fee is $35. There is a six-week probation period for all new students. During the probation period, a student's grades and behavior will be evaluated.

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APPLICATION FOR ADMISSION

Child #1

Name: _____
(Last) (First) (Middle) (Nickname)

Gender: ☐ Male ☐ Female **Date of Birth:** _____/_____/_____ **State of Birth:** _____
(Month) (Day) (Year)

Enrollment Status: ☐ Current Student ☐ New Student

Grade Desired: ☐ Pre-K3 ☐ Pre-K4 ☐ K ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th ☐ 6th ☐ 7th ☐ 8th

If a new student, identify prior school: _____
(Name) (City) (State)

Grade last enrolled/completed: ___ **Any grade failed/repeated?** ☐ Yes ☐ No **If "yes," which grade?** ___

Child #2

Name: _____
(Last) (First) (Middle) (Nickname)

Gender: ☐ Male ☐ Female **Date of Birth:** _____/_____/_____ **State of Birth:** _____
(Month) (Day) (Year)

Enrollment Status: ☐ Current Student ☐ New Student

Grade Desired: ☐ Pre-K3 ☐ Pre-K4 ☐ K ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th ☐ 6th ☐ 7th ☐ 8th

If a new student, identify prior school: _____
(Name) (City) (State)

Grade last enrolled/completed: ___ **Any grade failed/repeated?** ☐ Yes ☐ No **If "yes," which grade?** ___

Child #3

Name: _____
(Last) (First) (Middle) (Nickname)

Gender: ☐ Male ☐ Female **Date of Birth:** _____/_____/_____ **State of Birth:** _____
(Month) (Day) (Year)

Enrollment Status: ☐ Current Student ☐ New Student

Grade Desired: ☐ Pre-K3 ☐ Pre-K4 ☐ K ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th ☐ 6th ☐ 7th ☐ 8th

If a new student, identify prior school: _____
(Name) (City) (State)

Grade last enrolled/completed: ___ **Any grade failed/repeated?** ☐ Yes ☐ No **If "yes," which grade?** ___

Child #4

Name: _____
(Last) (First) (Middle) (Nickname)

Gender: ☐ Male ☐ Female **Date of Birth:** _____/_____/_____ **State of Birth:** _____
(Month) (Day) (Year)

Enrollment Status: ☐ Current Student ☐ New Student

Grade Desired: ☐ Pre-K3 ☐ Pre-K4 ☐ K ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th ☐ 6th ☐ 7th ☐ 8th

If a new student, identify prior school: _____
(Name) (City) (State)

Grade last enrolled/completed: ___ **Any grade failed/repeated?** ☐ Yes ☐ No **If "yes," which grade?** ___

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Child #5

Name: _____
(Last) (First) (Middle) (Nickname)

Gender: ☐ Male ☐ Female **Date of Birth:** _____/_____/_____ **State of Birth:** _____
(Month) (Day) (Year)

Enrollment Status: ☐ Current Student ☐ New Student

Grade Desired: ☐ Pre-K3 ☐ Pre-K4 ☐ K ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th ☐ 6th ☐ 7th ☐ 8th

If a new student, identify prior school: _____
(Name) (City) (State)

Grade last enrolled/completed: ___ Any grade failed/repeated? ☐ Yes ☐ No **If "yes," which grade? ___**

If additional children in the family are seeking enrollment, provide the requested information on additional sheets and attach to this application.

Parent/Guardian #1

Name: _____ ☐ Father ☐ Mother ☐ Guardian
(Last) (First) (Middle) *If "Guardian," provide court order.*

Physical Address: _____
(Number & Street) City State ZIP

Mailing Address: _____
(Number & Street) City State ZIP

Email Address: _____

Primary Phone: _____ Alternative Phone: _____

Employer: _____ Employer Phone: _____

Parent/Guardian #2

Name: _____ Name: _____
(Last) (First) (Middle) (Last) (First) (Middle)

Physical Address: _____
(Number & Street) City State ZIP

Mailing Address: _____
(Number & Street) City State ZIP

Email Address: _____

Primary Phone: _____ Primary Phone: _____

Employer: _____ Employer: _____

Are the parents married? ☐ Yes ☐ No

If "no," who has sole custody or is the domiciliary parent? ☐ Father ☐ Mother *Provide court order.*

Parent/Guardian #1's Signature:_____ **Date:** _____

Parent/Guardian #2's Signature:_____ **Date:** _____

*Return the completed application to the school, along with the **$25 application fee for each child**, the completed Consent for Access to Educational Records, and a copy of each child's immunization records. For new students, please also provide copy of each child's birth certificate and report card from last school enrolled (if enrolling in kindergarten – 8th grades). **All fees are non-refundable and non-transferable.***

Administrative Use Only:

Application Approved: ☐ Yes ☐ No Signature: _____ Date: _____

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CONSENT TO ACCESS EDUCATIONAL RECORDS

Student's Name	Date of Birth	Student's Name	Date of Birth
Student's Name	Date of Birth	Student's Name	Date of Birth
Student's Name	Date of Birth	Student's Name	Date of Birth

Parent/Guardian #1:

(Last) (First) (Middle)

(Number & Street)

(City) (State) (ZIP)

(Phone) (Email)

Parent/Guardian #2:

(Last) (First) (Middle)

(Number & Street)

(City) (State) (ZIP)

(Phone) (Email)

I/we, the undersigned parent(s)/legal guardian(s), of the aforementioned child(ren), hereby authorize the Louisiana Department of Education and any other federal or state agency, and all educational institutions, whether public or private, that the child(ren) attended or applied to for admission (hereinafter referred to as the "educational institution") to release any and all financial, academic, disciplinary, or other educational records of the aforementioned child and provide such information to ALPINE CHRISTIAN SCHOOL, a ministry of ALPINE FIRST BAPTIST CHURCH, and any authorized employee thereof (hereinafter referred to as the "school"), 7215 Shreveport Highway, Pineville, Louisiana 71360, including, but not limited to, the child(ren)'s discipline and attendance information, grade point average, standardized testing scores, and course of enrollment.

The information will be used or given out for the purposes of admitting and enrolling the child(ren) in the school for the **2025-2026** school year. This authorization expires on **May 31, 2026**. I/we understand that I/we may revoke, or withdraw, this authorization at any time by sending a written notice to the educational institution authorized to release the information. This revocation will be effective for future uses and disclosures of the information described above. The revocation will not have any effect on information already used or given out.

This authorization shall also authorize oral communications by the educational institution and the school. I/we acknowledge that a photostatic copy of this authorization shall carry the same effect as the original of this request. This authorization is initiated at my/our request. I/we hereby release and discharge the educational institution of any liability and the undersigned will hold the educational institution harmless for complying with this authorization.

Parent/Guardian #1: Printed Name | Signature | Date

Parent/Guardian #2: Printed Name | Signature | Date

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PAYMENT POLICIES

The payment policies for the **2025 - 2026** school year are listed below. All payments are non-refundable and non-transferable. Acceptable payment methods are ACH, credit card, check, or cash. Any processing fees for card payments are the responsibility of the payer. For ACH payments, an ACH Authorization form must be completed and provided to the school.

Registration Schedule
Priority registration will begin on February 1st for all current students whose accounts are paid up to date. General registration will begin on March 1st. As spaces are limited for each class, seats will be filled on a first-come-first-serve basis.

Application Fee
All applications must be accompanied by a **$25** application fee. No application will be considered without the accompanying application fee.

Registration Fee
If admitted, the registration fee (and all required forms) must be returned to the school office within 10 days to secure the child's placement.

Registered February 1st – May 31st	Registered June 1st – July 31st	Registered August 1st or afterward
$275	**$375**	**$475**

Tuition Payments
Tuition may be paid annually or on a 10-month plan (August-May). For each additional child enrolled, a $500 discount (or $50/month if on the monthly plan) shall be applied to each student's tuition. Tuition payments are due on the 1st of each month. A **$25** late fee may be charged on tuition accounts not paid by the 15th of each month. If the 1st or 15th is on the weekend or a holiday, the payment will be debited on the next business day. If there are insufficient funds in the payer's designated account for a payment or their credit card is declined, a $25 NSF fee may be charged and the replacement payment must be made via cash or money order by the 15th of the month. Continued late or insufficient funds may result in the students' dismissal.

Grades	Registered February 1st – July 31st	Registered August 1st or afterward
PreK-3 – PreK-4	**$4,500 ($450/month)**	**$5,000 ($500/month)**
Kindergarten – 8th Grade	**$4,000 ($400/month)**	**$5,000 ($500/month)**

Supply Fees
The supply fees for each class will be announced at a later date.

Testing Fees
For new students seeking enrollment in 1st – 8th grade, testing must be completed to ascertain the appropriate grade placement. The testing fee is **$35**.

Aftercare Fees
The registration fee for the aftercare program is **$25** per student. The payment plans are as follows:

Full-Time (1-5 Days)	Part-Time (1-2 Days)	Daily
$50/week	**$25/week**	**$15/day**

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